

Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 2 October 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/18/08/04 First published: 7 August 2018</p>	<p>29 Oct 2018 ECI Commissioning Director</p>	<p>Issue: Somerset Accelerator Programme Decision: Approving the deployment of part of Somerset County Council's existing capital programme allocation for Business Growth Fund as a contribution which will leverage externally generated funds for Bruton Enterprise Centre & approving a contribution from SCC's economic development fund as a contingency</p>	<p>Allocating Funding for Accelerator Programme - Decision Report Appendix 1 - Bruton Enterprise Centre - Equality Impact Assessment Appendix 2 - Somerset Accelerator Programme Grant Scheme Special Urgency Rule 11 Procedure Notice</p>		<p>Katriona Lovelock, Economic Development Officer Tel: 01823 359873</p>
<p>FP/18/06/08 First published: 19 June 2018</p>	<p>Not before 5th Nov 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: To approve the appointment of a supplier to deliver the Wiveliscombe Enterprise Centre and Wells Technology Enterprise Centre Decision: To approve the appointment of a supplier</p>			<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>
<p>FP/18/07/03 First published: 10 July 2018</p>	<p>7 Nov 2018 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Somerset Pollinator Action Plan Decision: Agreement to the objectives set out in the Somerset Pollinator Action Plan and for the plan to become SCC policy</p>			<p>Simon Breeze Tel: 07832 130370</p>

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<p>FP/18/08/07 First published: 13 August 2018</p>	<p>19 Nov 2018 Cabinet Member for Resources and Economic Development, Cabinet Member for Education and Council Transformation</p>	<p>Issue: Revision of Section 106/CIL Pupil Yields in respect of contributions towards additional School Places Decision: That the formula used for calculating education contributions under Section 106 of the Town and County Planning Act 1990, and for the Community Infrastructure Levy (CIL) for school places should be revised</p>			<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p>FP/18/08/06 First published: 13 August 2018</p>	<p>19 Nov 2018 Cabinet Member for Children and Families</p>	<p>Issue: Somerset Youth Justice Plan Decision: To approve the Somerset Youth Justice Plan. The Plan sets out how Youth Justice Services will be delivered in Somerset during 2018/19</p>			<p>Lise Bird, Strategic Manager - Prevention,</p>
<p>FP/18/03/06 First published: 13 March 2018</p>	<p>Not before 19th Nov 2018 Cabinet Member for Economic Development, Planning and Community Infrastructure, Cabinet Member for Corporate and Community Services</p>	<p>Issue: Community Leisure Services Post 2019 Decision: Agree that SCC does not extend or renew the current contract for community leisure provision. Sites will be made available for disposal to the schools were possible.</p>			<p>Barry James, Strategic Commissioning Manager – Community Infrastructure Tel: 01823 356659</p>

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<p>FP/08/06/03 First published: 12 June 2018</p>	<p>Not before 19th Nov 2018 Cabinet Member for Children and Families</p>	<p>Issue: Emergency Residential Stepdown Pilot Decision: To approve an 18 month pilot programme to procure emergency children's residential provision, exploring different models of delivering the service to see what works best</p>			<p>Louise Palmer, Strategic Commissioner</p>
<p>FP/18/01/03 First published: 5 January 2018</p>	<p>Not before 19th Nov 2018 Cabinet Member for Children and Families</p>	<p>Issue: Heathfield School, Taunton - Award of Contract for the Proposed ASD Base Decision: To seek approval to award the contract for the delivery of the proposed new base</p>		<p>Part exempt</p>	<p>Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962</p>
<p>NON-KEY DECISION First published: 28 December 2017</p>	<p>Not before 19th Nov 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: Strategy for the Management of the County Farms Estate Decision: To approve the publication of the strategy for the management of the County Farms Estate in accordance with existing policies, taking into account the recommendations from Scrutiny Committee Policies & Place</p>			<p>Claire Lovett, Head of Property Tel: 07977412583</p>

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<p>FP/17/09/04 First published: 11 September 2017</p>	<p>Not before 19th Nov 2018 Director of Finance, Legal and Governance, Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: iAero (Yeovil) Aerospace Centre (2,500 sq m) Acceptance of ERDF Funding Decision: The acceptance of the offer of ERDF funding (£3.5 million), for the iAero (Yeovi) Aerospace Centre</p>			<p>Lynda Madge, Commissioning Manager – Economy & Planning Tel: 01823 356766</p>
<p>FP/18/03/04 First published: 12 March 2018</p>	<p>Not before 19th Nov 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Procurement for the construction of traffic signals improvements at the Rowbarton junction in Taunton Decision: To commence the process to secure a contractor to deliver the scheme to improve the traffic signals at Rowbarton junction in Taunton</p>			<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>
<p>FP/18/02/08 First published: 13 February 2018</p>	<p>Not before 19th Nov 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Taunton Transport Strategy Decision: To agree to adopt the joint (with TDBC) Taunton Transport Strategy</p>			<p>Lucy Bath Tel: 01823 359465</p>
<p>FP/18/08/03 First published: 7 August 2018</p>	<p>19 Nov 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: Extension of the Somerset Local Education Partnership for five years Decision: An agreement is required to a five year extension to the Somerset LEP for the continuation of the services</p>			<p>Sue Taylor, Service Manager - Contracts and Performance</p>

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<p>FP/18/04/06 First published: 30 April 2018</p>	<p>Not before 19th Nov 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: Procurement of the HotSW Growth Hub Service Decision: To undertake the procurement of a Business Support Service (Growth Hub) on behalf of the HotSW LEP</p>			<p>Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209</p>
<p>FP/18/08/02 First published: 7 August 2018</p>	<p>19 Nov 2018 Director of Children's Services</p>	<p>Issue: Provision of accommodation and support for Unaccompanied Asylum-Seeking Children - Framework Contract Award Decision: A competitive tending process if being carried out for providers to join a framework for contract for semi-independent accomodtion and support</p>			<p>Carrie-Ann Hiscock</p>
<p>FP/18/08/01 First published: 7 August 2018</p>	<p>Not before 19th Nov 2018 ECI Operations Director</p>	<p>Issue: Award of Concession Contract for the Provision of Cashless Parking Services Decision: To award a 5 year contract with an option for a further 2 year period to provide a "pay by phone" option for payment of car parking charges at Council locations within Somerset</p>			<p>Steve Deakin, Parking Services Manager, Parking Services, Community and Traded Services Tel: 01823355137</p>

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<p>FP/18/08/08 First published: 22 August 2018</p>	<p>19 Nov 2018 Cabinet, Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Connecting Devon and Somerset: RDPE funding & RDPE grant funding agreement Decision: To accept Rural Development Programme for England (RDPE) funding on behalf of the Connecting Devon & Somerset Programme for the deployment of additional broadband infrastructure and sign up to the RDPE grant funding agreement.</p>	<p>CDS accept rural development programme for England funding and sign agreement Equality Impact Assessment Form and Action Table 2015 HM revised 2018</p>		<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>
<p>FP/08/07/01 First published: 3 July 2018</p>	<p>5 Nov 2018 Cabinet</p>	<p>Issue: Libraries Service Redesign 2018 Decision Decision: To agree the basis of library service provision to different communities around Somerset, following on from and having regard to the public consultation exercise undertaken earlier in the year</p>			<p>Oliver Woodhams, Strategic Manager, Community and Traded Services Tel: 07977400667</p>
<p>FP/18/07/02 First published: 3 July 2018</p>	<p>7 Nov 2018 Cabinet Member for Children and Families, Economic and Community Infrastructure Commissioning Director, Cabinet Member for Education and Council Transformation</p>	<p>Issue: Creation of New Academies in Somerset Decision: King Arthur's Community School, Blackbrook School, Ruishton C of E Primary School, West Monkton C of E Primary School, Selworthy Special School, Countess Gytha Primary School</p>			<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>

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FP/18/07/07 First published: 17 July 2018	19 Nov 2018 Cabinet	Issue: Family Support Service Update Decision: Providing an update on the progress of the Family Support Service project, following the Cabinet decision on the 12th February 2018			Alison Bell, Consultant in Public Health, Public Health
FP/18/10/04 First published: 23 October 2018	19 Nov 2018 Cabinet	Issue: Heart of the South West - Proposed Joint Committee Update Decision: To consider the report and associated recommendations to full Council			Julian Gale, Strategic Manager - Partnership Governance Tel: 01823 359047
FP/18/10/01 First published: 19 October 2018	19 Nov 2018 Cabinet	Issue: Annual Report of the Director of Public Health Decision: To consider the report			Pip Tucker, Public Health Specialist Tel: 01823 359449
FP/18/09/04 First published: 25 September 2018	19 Nov 2018 Cabinet	Issue: Revenue Budget Monitoring - Month 6 Decision: To consider the report			Peter Lewis, Interim Director of Finance
FP/18/10/06 First published: 24 October 2018	19 Nov 2018 Cabinet	Issue: Quarter 2 Performance Report Decision: To consider the report			Director of Corporate Affairs
FP/18/10/02 First published: 19 October 2018	19 Nov 2018 Cabinet	Issue: Somerset Improving Lives Strategy Decision: To endorse the strategy			Public Health Director

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FP/18/09/06 First published: 25 September 2018	19 Nov 2018 Cabinet	Issue: Capital Budget Monitoring - Month 6 Decision: To consider the report			Peter Lewis, Interim Director of Finance
FP/18/09/05 First published: 25 September 2018	19 Nov 2018 Cabinet	Issue: 2018/19 Treasury Management Mid-Year Report Decision: Recommend the proposed Treasury Management Strategy to Council			Alan Sanford, Principal Investment Officer Tel: 01823 359585
FP/08/09/07 First published: 25 September 2018	19 Nov 2018 Cabinet	Issue: Somerset Waste Partnership Draft Business Plan 2019 - 2024 Decision: To approve the draft business plan			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
FP/18/09/01 First published: 3 September 2018	12 Nov 2018 Cabinet	Issue: South West Peninsula Framework Contract for Residential Children's Homes Decision: A competitive tendering process is being carried out across the South West Peninsula for residential Children's home providers to join the framework contract commencing from 1 Feb 2019.			Louise Palmer, Strategic Commissioner

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<p>FP/18/10/09 First published:</p>	<p>23 Nov 2018 Cabinet Member for Adult Social Care, Cabinet Member for Education and Council Transformation</p>	<p>Issue: AIS Renewal and Replacement Contract Award Decision: Renewal for a 12 month period of support contracts for two business applications. Award of a contract to supplier A as detailed in the confidential appendix to the key member decision report</p>			<p>Stephen Chandler, Director of Adult Social Services Tel: 01823 359025</p>
<p>FP/18/10/10 First published:</p>	<p>26 Nov 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Adoption of the Somerset Bus Strategy Decision: Formal adoption of the strategy following wider public consultation</p>			<p>Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport Tel: 01823 356238</p>
<p>FP/18/10/11 First published:</p>	<p>30 Nov 2018 Director of Corporate Affairs</p>	<p>Issue: Microsoft Software Supplier Decision: To agree a 3 year contract award for the supply of Microsoft software licences and support</p>			<p>Andy Kennell Tel: 01823359268</p>
<p>FP/18/10/03 First published: 23 October 2018</p>	<p>Not before 10th Dec 2018 Cabinet Member for Education and Council Transformation</p>	<p>Issue: A change to the protocol for schools converting to a sponsored academy retaining any surplus revenue balances, and the charging for academy conversions by the authority Decision: To consider the report</p>			<p>Ken Rushton, Service Manager - School Finance Tel: 01823356911</p>

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<p>FP/18/07/05 First published: 17 July 2018</p>	<p>19 Dec 2018 Cabinet</p>	<p>Issue: Equality Objectives 2019 - 2023 and Equality Commitment Decision: Asking Cabinet to agree a new set of Equality Objectives for 2019 - 2023 and the new Equality Commitment</p>			<p>Tom Rutland Tel: 01823 359221</p>
<p>FP/18/09/08 First published: 25 September 2018</p>	<p>19 Dec 2018 Cabinet</p>	<p>Issue: Revenue Budget Monitoring - Month 7 Decision: To consider the report</p>			<p>Peter Lewis, Interim Director of Finance</p>
<p>FP/08/09/09 First published: 25 September 2018</p>	<p>19 Dec 2018 Cabinet</p>	<p>Issue: Capital Budget Monitoring - Month 7 Decision: To consider the report</p>			<p>Peter Lewis, Interim Director of Finance</p>
<p>FP/18/09/10 First published: 2 October 2018</p>	<p>19 Dec 2018 Cabinet</p>	<p>Issue: Decision to conclude the award of a contract for the provision of highway improvements at M5 Junction 25 Decision: The decision is to enter into a contract with the preferred contractor for the construction of the highways scheme to improve M5 Junction 25</p>			<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>

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<p>FP/18/10/05 First published: 24 October 2018</p>	<p>19 Dec 2018 Cabinet</p>	<p>Issue: County Hall refurbishment - A Block approval of final business case and contract award Decision: Agree the costs to complete the priority 1 improvement works and refurbishment; agree that the ECI Director and Head of Corporate Property can enter the contract to deliver the full cost of the refurbishment in advance of the approval of the 2019/20 full Capital Investment Programme outcome</p>			<p>Claire Lovett, Head of Property Tel: 07977412583</p>
<p>FP/18/07/10 First published:</p>	<p>19 Dec 2018 Cabinet</p>	<p>Issue: Award of a contract for the provision of a framework of support services for people with complex, multiple needs Decision: To award a 5 year contract with an option for a further 2 years</p>			<p>Tim Baverstock, Strategic Commissioning Manager - Strategic Commissioning</p>
<p>FP/18/10/08 First published:</p>	<p>Cabinet</p>	<p>Issue: Admission Arrangements for Voluntary Controlled and Community Schools for 2020/2021 Decision: To agree the admission arrangements for voluntary controlled and community schools for 2020/21</p>			<p>Jane Seaman, Access and Admissions Manager Tel: 01823 355615</p>